

HOPEWELL AREA SCHOOL BOARD  
REGULAR WORK MEETING  
SEPTEMBER 12, 2017

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, September 12, 2017, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:06 p.m. by David Bufalini, Board President.

Prayer and flag salute was led by Mr. Bufalini. Roll call by the secretary followed. Those Directors in attendance were:

John Bowden  
David Bufalini  
Lesia Dobo  
Rob Harmotto (via Facetime)  
Lori McKittrick (arrived at 7:10 p.m.)  
George Patterson  
Daniel Santia (arrived at 7:12 p.m.)  
Anna Segner  
Jeffrey Winkle

Also in attendance were: Dr. Michelle Miller, Superintendent; John Salopek, Solicitor; Jennifer Conrad, Business Administrator; Bill McNamee, Interim Business Administration; Nancy Barber, Secretary; Michael Allison, Edward Katkich and Korri Kane, Principals; Michael Lipnicky, Director of Technology; and citizens.

Kim Andrews and Lori Stearns of the Keystone Wellness Program, presented Nicole Rodgers, School Counselor at Hopewell Junior High School, with an award for School of the Year, for their participation in the Reality Tour.

Kim Cassidy and Rosann Hindman from the Nutrition Group gave an overview of the food services budget and operations.

Dr. Miller announced that the following items would be voted on later in the meeting. She then proceeded to review the agenda in its entirety.

An Executive Session was held beginning at 7:35 p.m. to discuss personnel. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended. The meeting resumed at 8:12 p.m.

**Education/Curriculum/Instruction:** Mrs. Dobo, Chair; Mr. Patterson, Co-Chair

1. Creation of a special education classroom paraprofessional position at the Junior High School, effective September 13, 2017.

**Finance and Budget:** Mr. Bowden, Chair; Mr. Winkle, Co-Chair

1. Request of Charles W. Hull to purchase tax parcel #65-004-1307.000 located at 356 Manor Street out of repository. The 2015-2016 and prior years taxes shall be exonerated.
2. Ratify PigitPLUS-CD purchase with the following banks at \$248,000.00 each (total \$1,984,000.00) with the following terms:

Name of Bank	# of Days	Net Rate	Maturity
Bank of Early, Blakely, GA	60	1.350%	10/31/2017
Bank of China, Santa Rosa, CA	90	1.200%	11/30/2017
Luther Burbank Savings, Santa Rosa, CA	90	1.150%	11/30/2017
Landmark Community Bank, Collierville, TN	90	1.150%	11/30/2017
New Omni Bank, N.A., Alhambra, CA	119	1.100%	12/29/2017
Eureka Homestead, Metairie, LA	119	1.100%	12/29/2017
First Internet Bank of Indiana, Indianapolis, IN	119	1.050%	12/29/2017
Bofi Federal Bank, San Diego, CA	119	1.050%	12/29/2017

**Personnel:** Mr. Harmotto, Chair; Mrs. Segner, Co-Chair

1. Employment of Caitlyn Unger as a day-to-day substitute teacher at Hopewell Elementary School, effective August 17, 2017 through September 6, 2017.
2. Employment of Caitlin, kindergarten teacher at Hopewell Elementary School, effective September 13, 2017 at step 1 of the master's scale.
3. Employment of Lauren Scheib, special education teacher at Hopewell High School, effective September 13, 2017 at step 1 of the master's scale.
4. Resignation Darcy Mautino, Vikette Sponsor, effective August 7, 2017.
5. Employment of Carol Morse, Vikette sponsor, pending receipt of all required documentation, effective September 13, 2017.
6. Employment of Jessica Hines, substitute bus driver and aide, effective August 25, 2017.

7. Resignation of Diane Tataseo, breakfast monitor at Independence Elementary School, effective September 13, 2017.
8. Resignation of Matt Weiss, unified bocce coach, effective September 13, 2017.

Dr. Miller said that the following items would be voted on during the September 26, 2017 Business Meeting.

### **Education/Curriculum/Instruction**

1. Discussion was led by Dr. Miller on the 5 year Technology Plan Proposal.
2. Request of the Senior High School Marching Band to travel to Nashville, Tennessee April 12, 2018 through April 16, 2018.
3. Eighth grade field trip to the United States Holocaust Memorial Museum on Friday, October 27, 2017.
4. Implementation of a pass/fail grading system for 3<sup>rd</sup> grade students in social studies and science beginning the 2017-2018 school year. This was a pilot program last year.
5. Free school privileges for Anna McCoy to attend Hopewell High School for the 2017-2018 school year.
6. Updated Club and Activity sponsors for Hopewell High School for the 2017-2018 school year.

### **Athletics**

1. Purchase from Century Sports, Inc. of a Gill Scholastic I Landing System Complete (high jump pit), in the amount of \$7,030.00. Funds to be taken from the Capital Reserve.
2. Purchase from Institutional Specialties, Inc. of a Daktronics BA-618 scoreboard for the softball field at Hopewell High School in the amount of \$6,900.00. Funds to be taken from the Capital Reserve.

### **Finance:**

1. Proposal from Reschini Group to assist with employer reporting requirements under the Affordable Care Act in the amount of \$6 per required filing.

**Legislative:**

1. Candidates for PSBA election of officers:
  - a. President-elect: David Hutchinson, Otto W. Voit III
  - b. Vice President: Eric Wolfgang, Gary Michael Smedley
  - c. Treasurer: Mike Gossert
  - d. Western At Large: Daniel O’Keefe
  - e. PSBA Insurance Trust: Marianne Neel, Michael Faccinetto

**Transportation:**

1. Sell the following vehicles at the 422 Auction:
  - a. Bus #1 – Chevrolet - VIN# 1GBHG31RXV1063464
  - b. Bus #7 – International - VIN# 4DRBRABL84B967523

**Visitors**

No visitors wished to address the Board.

At this point in the meeting, Mr. Bufalini returned to Education/Curriculum/Instruction.

**Education/Curriculum/Instruction by Mrs. Dobo, Chair****MOTION #1**

By Lesia Dobo, seconded by John Bowden, to approve the creation of a special education classroom paraprofessional position at the Junior High School, effective September 13, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Finance and Budget by Mr. Bowden, Chair****MOTION #2**

By John Bowden, seconded by Lesia Dobo, to approve the request of Charles W. Hull to purchase tax parcel #65-004-1307.000 located at 356 Manor Street out of repository. The 2015-2016 and prior years taxes shall be exonerated. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #3

By John Bowden, seconded by Daniel Santia, to ratify PlgitPLUS-CD purchase with the following banks at \$248,000.00 each (total \$1,984,000.00) with the following terms. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Name of Bank	# of Days	Net Rate	Maturity
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Bofi Federal Bank, San Diego, CA	119	1.050%	12/29/2017

**Personnel by Mrs. Segner, Co-Chair**MOTION #4

By Anna Segner, seconded by Lori McKittrick, to approve the employment of Caitlyn Unger as a day-to-day substitute teacher at Hopewell Elementary School, effective August 17, 2017 through August 30, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #5

By Anna Segner, seconded by Lesia Dobo, to approve the employment of Caitlyn Unger as a kindergarten teacher at Hopewell Elementary School, effective September 13, 2017 at step 1 of the master's scale. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

MOTION #6

By Anna Segner, seconded by Lesia Dobo, to approve the employment of Lauren Scheib as a special education teacher at Hopewell High School, effective September 13, 2017 at step 1 of the master's scale. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMSMOTION #7

By Anna Segner, seconded by Daniel Santia, to approve items (1) through (3) as presented in accordance with the School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Resignation Darcy Mautino, Vikette Sponsor, effective August 7, 2017.
2. Employment of Carol Morse, Vikette sponsor, pending receipt of all required documentation, effective September 13, 2017.
3. Employment of Jessica Hines, substitute bus driver and aide, effective August 25, 2017.

APPROVAL OF GROUPED ITEMSMOTION #8

By Anna Segner, seconded by Lori McKittrick, to approve items (1) and (2) as presented in accordance with the School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Resignation of Diane Tataseo, breakfast monitor at Independence Elementary School, effective September 13, 2017.
2. Resignation of Matt Weiss, unified bocce coach, effective September 13, 2017.

Executive Session

An Executive Session was held following the meeting to discuss legal matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended.

**Adjournment**

There being no further discussion or recommendations to come before the Board of Directors, Mr. Bufalini asked for a motion for adjournment.

MOTION by Lesia Dobo, seconded by Lori McKittrick, that the meeting be adjourned.  
MOTION CARRIED.

Mr. Bufalini adjourned the meeting at 9:37 p.m.

HOPEWELL AREA SCHOOL BOARD

David Bufalini, President

Nancy Barber, Secretary